

100% Smoke-Free Lodging Template Policy

POLICY STATEMENT

[Establishment] is dedicated to providing its guests, visitors and employees with a safe and healthy environment [Establishment] is a 100% smoke-free building, effective [date].

[Establishment] recognizes that smoking in our guest rooms and building is detrimental to the health and safety of everyone. This organization supports an environment where guests and employees are not exposed to the harmful effects of secondhand smoke. Therefore, [Establishment] has adopted a 100% smoke-free building policy, that exceeds state law (22 M.R.S.A. § 1580-A).

This policy prohibits all smoking of any substance, including the use of electronic cigarettes or vaporizers in all guest rooms, suites, balconies, and decks. As well as all indoor common areas including but not limited to lobbies, hallways, restaurants, laundry rooms, outdoor eating areas or picnic areas, pools, etc. Smoking is prohibited within 25 feet of any door, window, vent, A/C unit, entryway, etc. This policy, as with Maine State law, also prohibits smoking in all [Establishment] owned or leased vehicles by employees and [Establishment] guests or visitors at all times.

This smoke-free policy applies to all guests, their visitors and employees, including organizers of, and attendees at, public events, including but not limited to, conferences, meetings, lectures, social events and/or cultural events using [Establishment] owned, leased and affiliated buildings or rooms.

DEFINITION

- A. "Smoking" means inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, little cigars, cigarillos, bidis, kreteks, pipes, hookahs or joints, or any other lighted or heated tobacco or plant product intended for inhalation, including marijuana, whether natural or synthetic in any manner or in any form. "Smoking" also includes the use of an electronic smoking device, including but not limited to, electronic nicotine delivery systems, e-cigarettes, e-cigars, e-hookahs, vape pen or any other product name or descriptor, which creates an aerosol or vapor, in any manner or in any form. Or the use of any smoking device for the purpose of circumventing the prohibition of smoking in this policy. This does not prohibit the use of products specifically approved by the US Food and Drug Administration (FDA) for the purpose of cessation or nicotine replacement therapy.

PROCEDURES

This policy will be communicated through smoke-free signs posted at all property entrances and throughout the facility, through guest and employee education, including information written into guest room agreements and employee training manuals and new employee orientation.

Everyone is required to comply with [Establishment] smoke-free policy. Enforcement of this policy will follow [list procedures here].

For those who are interested in quitting, the Maine Tobacco HelpLine is a free and confidential service for all Maine residents. The Maine Tobacco HelpLine can be reached at 1-800-207-1230.