[Public Place/Organization Name] is dedicated to providing everyone with a safe and healthy environment at all of the [Public Place/Organization Name] public recreation areas, effective [Date].

[Public Place/Organization Name] recognizes that smoking and the use of tobacco products at our public recreation areas is detrimental to the health and safety of everyone. [Public Place/Organization Name] supports an environment where nobody is exposed to the harmful effects of secondhand smoke and everyone is supported in efforts to live tobacco-free. Therefore, [Public Place/Organization Name] has adopted a 100% tobacco-free public recreational area policy, that exceeds state law (22 M.R.S.A. § 1580-A).

This policy prohibits all smoking and the use of all tobacco 24 hours a day, 365 days a year:

* In all [Public Place/Organization Name] owned, leased, and affiliated buildings.
* On all [Public Place/Organization Name] owned or leased properties [can list if applicable].
* At all [Public Place/Organization Name] permitted or sanctioned events – both indoor and outdoor when on [Public Place/Organization Name] property.
* In all [Public Place/Organization Name] owned, leased, or rented vehicles.

This smoke-free and tobacco-free policy applies to all people utilizing [Public Place/Organization Name] space, including organizers of and attendees at, public events, including but not limited to, athletic events, concerts, productions, conferences, meetings, lectures, social events, and/or cultural events using [Public Place/Organization Name] owned, leased, and affiliated property. Everyone is required to abide by [Public Place/Organization Name]’s smoke-free and tobacco-free policy.

**Definitions**

1. “Smoking” means inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, pipe or joint, or any other lighted or heated tobacco or plant product intended for inhalation, including hookahs and marijuana, whether natural or synthetic in any manner or in any form. “Smoking” also includes the use of an electronic nicotine delivery system or e-cigarette which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking in this policy. Non-smoked marijuana products including, but not limited to, edibles and dabs are also included in this policy.
2. “Tobacco” is defined as all tobacco-derived or tobacco-containing products, including but not limited to, cigarettes, cigars, little cigars, cigarillos, bidis, kreteks; all smokeless and dissolvable tobacco products, including but not limited to, dip, spit/spit-less, chew, snuff, snus and nasal tobacco; and any product intended to mimic tobacco, containing tobacco flavoring or delivering nicotine, including but not limited to, electronic nicotine delivery systems, e-cigarettes, e-cigars, e-hookahs, vape pens, or any other product name or descriptor. Or the use of any other type of tobacco or nicotine product for the purpose of circumventing the prohibition of tobacco in this policy. This does not include products specifically approved by the US Food and Drug Administration (FDA) for the purpose of cessation or nicotine replacement therapy.

**Procedures**

This policy will be communicated through tobacco-free signs posted at all property entrances and throughout the facility, through employee education, including being written into training manuals and new employee orientation. Everyone is required to comply with [Public Place/Organization Name]’s tobacco-free policy. Enforcement procedures are as follows [List as Applicable].

Tobacco treatment information is available for those interested in quitting, including about the Maine QuitLink (1-800-QUIT-NOW or MaineQuitLink.com). The Maine QuitLink offers a variety of phone- and web-based quit service options that are free, friendly, and confidential.