

Maine Tobacco-Free Public Place Policy Checklist

Tobacco-free policies protect everyone from the dangers of secondhand smoke and promote healthy social norms around tobacco use. The Checklist aligns with the Maine Tobacco-Free Public Place Policy Template and is broken down by required components for a model policy and recommended additions to make the policy more comprehensive. Organizations that meet this model policy language may be eligible for free Tobacco-Free Area signs funded by Maine Prevention Services.

Model Policy Components:

- Policy **rationale** (statement about why the policy has been enacted).
- Policy **states where smoking and use of tobacco is prohibited**.
- Policy includes the **effective date** (highlighting when the policy has been enacted).
- Policy language includes a **definition of smoking** with examples related to products or actions.
- Policy language includes a **definition of tobacco products**, which explicitly includes smoked, smokeless, and electronic products.

Recommended Policy Inclusions:

The following components are recommended inclusions:

- Policy language **states who the policy applies to**.
- Policy includes planned **communications strategies** (such as posting tobacco-free signs).
- Policy definitions of smoking and/or tobacco include **marijuana**.
- Policy incorporates information on **review and/or revision process or dates**.

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